



use of external coaches – school checklist

All coaches leading activity in your school must meet the following Minimum Standards. Any volunteer coaches supporting them can have a Level 1 coaching qualification but must meet all the other criteria.

- Minimum age 18 years old
- UKCC level 2 coaching qualification or equivalent in the activity being delivered
- Appropriate insurance that covers them for the duties you have asked them to carry out at the school
- First Aid qualification (valid for 3 years)
- Safeguarding & Protecting Children qualification (valid for 3 years)
- DBS check

As a minimum, your school should also have the following policies and procedures in place which the coach must sign up to. It is recommended that the coach takes part in a full Induction session where these policies are all explained.

- Code of practice
- Equality policy
- Participant welfare policy
- Health and safety procedures

Additional recommendations (best practice) of coaches working in support of PE:

- Coaches should have a sound understanding of what safe practice in PE and sport looks like.
- The coach has been through an appropriate induction process by the school, so is thoroughly prepared and comfortable in the environment
- Schools to ensure that they have a system in place to regularly monitor and evaluate the coach's provision
- Encourage coaches to work towards a 1st4sport/afPE Level 2 and 3 qualification in supporting PE and school sport (or equivalent)
- Coaches may consider a Level 2 Multi Skills Qualification